

# NEULAND LABORATORIES LIMITED

(CIN: L85195TG1984PLC004393)

Registered Office: Sanali Info park, 'A' Block, Ground floor, 8-2-120/113, Road No.2, Banjara Hills, Hyderabad-34.  
ir@neulandlabs.com, www.neulandlabs.com, Tel: +91-40-30211600.



## POSTAL BALLOT FORM

Serial No..

1. Name and Registered Address of the Sole/First named :  
Member

2. Name(s) of the joint member(s), if any :

3. Registered Folio No./DP ID No./ Client id No.\* :  
(\* Applicable for Members holding shares in  
Dematerialized from)

4. Number of shares held :

I / We hereby exercise my/our vote in respect of the Ordinary resolution to be passed through postal ballot for the business stated in the Notice of the Company by sending my/our assent or dissent or abstain to the said resolution by placing the tick (✓) mark at the appropriate box below:

Item No.	Business	No. of Shares	Please place the tick (✓) at the appropriate place		
			Assent	Dissent	Abstain
1.	Ordinary Resolution- Approval of Related Party transactions				

Place :

Date :

\_\_\_\_\_  
(Signature of shareholder)

The e-voting facility is available at the link <https://evoting.karvy.com>. The electronic voting particulars are set out as follows:

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### ELECTRONIC VOTING PARTICULARS

EVEN (E-Voting Event Number)	USER ID	PASSWORD/PIN

Commencement of e-voting	End of E-voting
February 22, 2017 at 9.00 am (IST)	March 23, 2017 at 5.00 pm (IST)

Please follow steps for e-voting procedure as given in the Notice by logging on to - <https://evoting.karvy.com>

## INSTRUCTIONS

1. Members may fill up the ballot form printed overleaf and submit the same in a sealed envelope to the Registrar and Transfer Agent (RTA) at Karvy Computershare Private Limited (Unit: Neuland Lab), Karvy Selenium Tower B, Plot 31-32, Gachibowli, Financial District, Nanakramguda, Hyderabad – 500 032, so as to reach by 5.00 p.m (IST) on March 23, 2017. Ballot form received thereafter will strictly be treated as if not received.
2. The right of voting by ballot form shall not be exercised by a proxy.
3. The Company will not be responsible if the envelope containing the ballot form is lost in transit.
4. Assent must be accorded by placing a (✓) mark in the column I/We assent to the Resolution (FOR)' or dissent must be accorded by placing a (✓) mark in the column I/We dissent to the Resolution(AGAINST)'. Unsigned, incomplete or incorrectly ticked forms are liable to be rejected and the decision of the scrutinizer on the validity of the forms will be final.
5. In the event member casts his votes through both the processes i.e. e-voting and ballot form, the votes in the electronic system would be considered and the ballot form would be ignored.
6. To avoid fraudulent transactions, the identity/signature of the members holding shares in electronic / demat form is verified with the specimen signatures furnished by NSDL/CDSL and that of members holding shares in physical form is verified as per the records of the share transfer agent of the Company (i.e. Karvy Computershare Private Limited). Members are requested to keep the same updated.
7. There will be only one ballot form for every Folio/DP ID Client ID irrespective of the number of joint holders. In case of joint holders, the ballot form should be signed by the first named member and in his/her absence by the next named member. Ballot form signed by a joint holder shall be treated valid if signed as per records available with the Company and the Company shall not entertain any objection on such ballot form from other joint holders.
8. Where the ballot form has been signed by an authorized representative of the body corporate/trust/society, etc. a certified copy of the relevant authorization/board resolution to vote should accompany the ballot form.
9. Instructions for e-voting procedure are available in the Postal Ballot Notice and are also placed on the website of the Company, [www.neulandlabs.com](http://www.neulandlabs.com) and <https://evoting.karvy.com>. For further details members are requested to refer the same.
10. In case of any query, you may refer Help & FAQ section of <https://evoting.karvy.com> (Karvy Website) or call Karvy on 040 6716 1606 & Toll Free No.1800 3454 001.
11. The voting rights of shareholders shall be in proportion to their shares of the paid up equity share capital of the Company as on the cut-off date February 17, 2017.
12. The e-voting period commences on February 22, 2017 (9.00 a.m. IST) and ends on March 23, 2017 (5.00 p.m. IST). During this period, Members of the Company, holding shares either in physical form or in dematerialized form, as on February 17, 2017, may cast their vote electronically.
13. The e-voting module shall be disabled for voting thereafter. Once the vote on a resolution is cast by the Member, he / she / it shall not be allowed to change it subsequently.

**Shareholders who wish to use e-voting should follow the steps for e-voting procedures given in the Notice by logging on to – <https://evoting.karvy.com>**