

**Neuland Laboratories Limited**

(CIN : L85195TG1984PLC004393)

Regd. Office: Sanali Info Park, 'A' Block, Ground Floor,  
8-2-120/113, Road No.2, Banjara Hills, Hyd-34.

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**NOTICE OF 31<sup>st</sup> ANNUAL GENERAL MEETING, E-VOTING INFORMATION AND BOOK CLOSURE**

Notice is hereby given that the 31<sup>st</sup> Annual General Meeting ("AGM") of the Company will be held on Friday, August 14, 2015 at 2.30 p.m at the Grand Ball Room, Taj Krishna, Road No.1, Banjara Hills, Hyderabad 500034 to transact the business set forth in the Notice of the 31<sup>st</sup> AGM.

Electronic copies of the Notice of the 31<sup>st</sup> AGM ("Notice") and the Annual Report 2015 have been sent to all the members whose e-mail IDs are registered with the Company / Depository Participant(s) ("DP") and the Physical copies have been sent to all other members at their registered address in the permitted mode on July 20, 2015. The Notice of the 31<sup>st</sup> AGM and the Annual Report 2015 are also available on the Company's website [www.neulandlabs.com](http://www.neulandlabs.com). Members who have received the Annual Report and the Notice convening the Annual General Meeting by email are entitled to receive the same in physical form, upon request.

Pursuant to Section 108 of the Companies Act, 2013 read with Rule 20 of Companies (Management and Administration) Rules, 2014, as amended and Clause 35B of the Listing Agreement, the Company is pleased to provide members' facility to cast their vote electronically through the e-voting services provided by Karvy Computershare Private Limited ("Karvy") and also to cast vote through a Ballot form where members do not have access to e-voting facility, on all the resolutions set forth in the Notice of the 31<sup>st</sup> AGM.

The e-voting facility will be available at <https://evoting.karvy.com> from Tuesday, August 11, 2015 (9:00 a.m. IST) and ends on Thursday, August 13, 2015 (5:00 p.m. IST). E-voting shall not be allowed beyond 5 p.m on August 13, 2015, the e-voting module shall be disabled by Karvy for voting thereafter. Members holding shares either in physical form or in dematerialized form, as on the cut-off date i.e., August 7, 2015 shall only be entitled to avail the facility of voting through electronic mode or by Ballot paper or by Poll at the AGM.

The login ID and password for e-voting along with process, manner and instructions was sent to the members, who have not registered their e-mail IDs with the Company / Depository Participant(s), along with physical copy of the Notice of the 31<sup>st</sup> AGM. Those members who have registered their e-mail IDs with the Company / Depository Participants were provided the login ID and password for e-voting along with process, manner and instructions, along with the Notice of the 31<sup>st</sup> AGM by e-mail.

Any person who becomes a member of the Company after dispatch of the Notice of the Meeting and holding shares as on the cut-off date i.e. August 7, 2015, may obtain the User ID and password by sending a mail request to [ir@neulandlabs.com](mailto:ir@neulandlabs.com) or call Karvy's toll free number 1800 345 4001. If the member is already registered with Karvy e-voting platform then he can use his existing User ID and Password for casting the vote through remote e-voting. In case of any query pertaining to e-voting, you may refer the Frequently Asked Questions (FAQs) for shareholders and e-voting User Manual for shareholders available at the download section of <https://evoting.karvy.com> or contact Karvy at Telephone No. 1800 345 4001 (toll free).

The query or grievance connected with the e-voting may also be addressed to Mr. Padala Srirama Murthy, Assistant Manager, Karvy Computershare Private Ltd., Karvy Selenium Tower B, Plot 31-32, Gachibowli, Financial District, Nanakramguda, Hyderabad - 500 032. Phone No. 040 - 67161606. E-mail : [srirama.murthy@karvy.com](mailto:srirama.murthy@karvy.com).

Members who do not have access to e-voting facility may fill in the ballot form sent along with the notice and submit the same in a sealed envelope to the scrutiniser, Mr. D.Hanumanta Raju, Practising Company Secretary, Unit: Neuland Laboratories Limited, C/o Karvy Computershare Private Ltd., Karvy Selenium Tower B, Plot 31-32, Gachibowli, Financial District, Nanakramguda, Hyderabad - 500 032 on or before August 13, 2015 by 5.00 p.m.

Members can opt for only one mode of voting, i.e., either by Ballot Form or e-voting. In case Members cast their votes through both the modes, voting done by e-voting shall prevail and votes cast through Ballot Form shall be treated as invalid. The voting rights of Members shall be in proportion to their shares of the paid up equity share capital of the Company as on August 7, 2015.

Facility of voting through Poll (Ballot paper) shall also be made available at the AGM. Members who have cast their votes by remote e-voting or ballot form prior to the meeting may attend the meeting, but shall not be entitled to cast their vote again.

Notice is further given pursuant to section 91 of the Companies Act, 2013 read with Rule 10 of Companies (Management and Administration) Rules, 2014, that the Register of Members and Share Transfer Books of the Company will remain closed from August 8, 2015 to August 14, 2015 (both days inclusive) for the purpose of the AGM and dividend, if any.

By Order of the Board  
For Neuland Laboratories Limited

Sd/-

Sarada Bhamidipati  
Company SecretaryPlace: Hyderabad  
Date: 22.07.2015

